

# NKANGALA DISTRICT MUNICIPALITY



QUOTATION NO: FIN/002/08/2023

## APPOINTMENT OF AN AUCTIONEER FOR THE ONCE OFF DISPOSAL OF MUNICIPAL ASSETS FOR NKANGALA DISTRICT MUNICIPALITY

<b>Name of Entity</b>	
<b>Price (Excl. VAT)</b>	
<b>CSD M Number</b>	

<b>Prepared &amp; Issued By:</b> Supply Chain Management Unit Nkangala District Municipality 2A Walter Sisulu Street <b>MIDDELBURG</b> 1050 Tel: 013-249-2104 / 05 / 07 / 10 / 2158 Fax: 013-249-2087	<b>Enquiries:</b> <b>Mr SK Mahlangu</b> Department: Financial Services Department Nkangala District Municipality 2A Walter Sisulu Street <b>MIDDELBURG</b> 1050 Tel: 013-249-2014 / 2125
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### SUBMISSION DETAILS

<b>TENDER BOX</b>	NKANGALA DISTRICT MUNICIPALITY 2A WALTER SISULU STREET, GROUND FLOOR, MIDDELBURG(MPUMALANGA)
<b>CLOSING DATE AND TIME</b>	Friday, 08 September 2023 at 12H00

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## APPOINTMENT OF AN AUCTIONEER FOR THE ONCE OFF DISPOSAL OF MUNICIPAL ASSETS FOR NKANGALA DISTRICT MUNICIPALITY

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# NKANGALA DISTRICT MUNICIPALITY

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## APPOINTMENT OF AN AUCTIONEER FOR THE ONCE OFF DISPOSAL OF MUNICIPAL ASSETS FOR NKANGALA DISTRICT MUNICIPALITY

Nkangala District Municipality hereby invites quotations from suitably qualified auctioneer for the once off disposal of municipal assets for Nkangala District Municipality.

Quotations may only be submitted on the quotation document issued. Copies of the quotation document will be available at Nkangala District Municipality Office Building at reception and on the website: [www.nkangaladm.gov.za](http://www.nkangaladm.gov.za)

Quotations, in a sealed envelope and clearly marked “**Quotation number and description of the project**” must be submitted in the Tender Box, Nkangala District Municipality, 2A Walter Sisulu Street, Middelburg, Mpumalanga, not later than **12H00 on 08<sup>st</sup> September 2023.**

### GENERAL:

- Quotations shall remain valid for a period of **90** days from closing date, no late, faxed or e-mailed quotations will be accepted.

For technical enquiries, please contact Mr SK Mahlangu from the Financial Services Department at 013-249-2014 / 2125 or the Supply Chain Management Office at 013 249 2104/5/7/58 during office hours, Monday to Friday between 07H30-13H00 and 13H45-16H15.

Quotations will be evaluated in terms of the Supply Chain Management policy of the Nkangala District Municipality ([www.nkangaladm.gov.za](http://www.nkangaladm.gov.za)). The lowest quotation will not necessarily be accepted and the right to accept the whole or part of any quotation or not to consider any quotation not suitably endorsed is fully reserved by Nkangala District Municipality.

**MM SKOSANA – MUNICIPAL MANAGER**

**NKANGALA DISTRICT MUNICIPALITY**

<b>INSTRUCTIONS TO QUOTATIONS:</b>	
1.	Failure to complete all returnable schedules and signing thereof will result in an automatic disqualification.
2.	Proposals and any other supporting documents must be attached to the back of this quotation document.
3.	No quotation document will be considered unless submitted on Council's Official quotation Document.
4.	A quotation document submitted by a registered company may not be considered unless accompanied by a resolution of a Board of Directors of the Company authorizing the person to sign the quotation document on behalf of the Company.
5.	Quotations completed in ink shall be submitted in a sealed envelope, clearly marked with the relevant Project number and / or project description, to Tender Box, Nkangala District Municipality 2A Walter Sisulu Street, and Middelburg.
6.	Quotations received after the closing date and time shall not be considered.
7.	The Council retains the right to call for any additional information that it may deem necessary
8.	The Council will not be held responsible for any expenses incurred by the company in preparing and submitting the quotations.
9.	If quoting as a Joint Venture, the Joint Venture Agreement must be submitted with the quotation documents detailing the split of responsibilities in terms of the tender specifications, i.e. percentage of work to be done by each partner.
10.	Check the quotation documents on receipt for completeness and notify the employer of any discrepancy or omission.
11.	Treat as confidential all matters arising in connection with the quotation. Use and copy the documents issued by the employer only for the purpose of preparing and submitting a quotation offer in response to the invitation.
12.	Obtain, as necessary for submitting a quotation, copies of the latest versions of standards, specifications, conditions of contract and other publications, which are not attached but which are incorporated into the quotation documents by reference
13.	Pricing the tender  State the rates and prices in South African currency (ZAR) Rand.
14.	Quotation communicated on paper shall be submitted as an original.
15.	<b>Telephonic, telegraphic, telex, facsimile or e-mailed quotations will <u>not</u> be accepted.</b>
16.	Accept that quotations, which do not provide all the data or information requested completely and, in the form, required, may be regarded by the employer as non-responsive

17	The quotation validity period is <b>90 Days</b> .																																																			
18	The company quoting, when requested by the Employer to do so, submit the names of all management and supervisory staff that will be employed to supervise the Labour Intensive portion of the works together with satisfactory evidence that such staff members satisfy the eligibility requirements.																																																			
19	<p><b>Eligibility</b></p> <p>In order to be considered for the quotation, only those bidders who satisfy the following criteria are eligible to submit quotations:</p> <ul style="list-style-type: none"><li>• The firm must be registered with the <b>South African Institute of Auctioneers (SAIA)</b> or <b>Recognized chamber of business</b></li><li>• The project leader must be registered with the <b>South African Institute of Auctioneers (SAIA)</b></li><li>• The firm's financial viability or bank rating <b>A, B or C</b></li><li>• Proof of address of bidder's head office</li><li>• Experience of firm in similar projects</li></ul>																																																			
20	<p><b>Evaluation Criteria</b></p> <table><tr><th>Evaluation criteria</th><th>Minimum required</th><th>Elimination factor</th><th>Points obtainable</th><th>Points claimed</th></tr><tr><td rowspan="3">Financial Viability or Bank Rating</td><td rowspan="3">Level</td><td>Bank rating <b>A</b></td><td>No</td><td>20</td></tr><tr><td>Bank rating <b>B</b></td><td>No</td><td>15</td></tr><tr><td>Bank rating <b>C</b></td><td>Yes</td><td>5</td></tr><tr><td colspan="4"><b>Sub-total</b></td><td><b>20</b></td></tr><tr><td rowspan="7">Company experience NOTE: letter of appointment alone shall not be considered as proof, it must be appointment letters plus reference letters or proof of successful auction execution proof</td><td>Value or projects or Asset auctioned:</td><td>R9 million and above</td><td>No</td><td>10</td></tr><tr><td>Provide evidence (Confirmation from client)</td><td>R5 million – R9 million</td><td>No</td><td>5</td></tr><tr><td></td><td>R1 million – R5 million</td><td>No</td><td>2</td></tr><tr><td>Previous experience – attach</td><td>11+</td><td>No</td><td>10</td></tr><tr><td></td><td>6 to 10</td><td>No</td><td>5</td></tr><tr><td></td><td>1 to 5</td><td>No</td><td>2</td></tr><tr><td>appointment letters for provision of auction services</td><td></td><td></td><td></td><td></td></tr></table>	Evaluation criteria	Minimum required	Elimination factor	Points obtainable	Points claimed	Financial Viability or Bank Rating	Level	Bank rating <b>A</b>	No	20	Bank rating <b>B</b>	No	15	Bank rating <b>C</b>	Yes	5	<b>Sub-total</b>				<b>20</b>	Company experience NOTE: letter of appointment alone shall not be considered as proof, it must be appointment letters plus reference letters or proof of successful auction execution proof	Value or projects or Asset auctioned:	R9 million and above	No	10	Provide evidence (Confirmation from client)	R5 million – R9 million	No	5		R1 million – R5 million	No	2	Previous experience – attach	11+	No	10		6 to 10	No	5		1 to 5	No	2	appointment letters for provision of auction services				
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	in the municipal / governmental environment (number of projects completed)				
	<b>Sub-total</b>				<b>20</b>
	Team leader / project manager registration with the South African Institute of Auctioneers (own experience in years)	Attached proof of SAIA for team leader (cv of team leader / project manager plus proof of SAIA)	5 years and above 4 years 3 years 1-2 years	No No No No	15 10 5 2
	<b>Sub-total</b>				<b>15</b>
	Professional Body registration for company (points are accumulative)	Attached proof of registration with Association	South African Institute of Auctioneers (SAIA) Recognized chamber of business	No No	10 10
	<b>Sub-total</b>				<b>20</b>
	Locality	Proof of address of bidder's Head Office (address to correspond with the one on the CIPC document)	Within the borders on NDM Within the borders of MP Around South Africa	No No No	15 10 5
	<b>Sub-total</b>				<b>15</b>
	<b>GRAND TOTAL</b>				<b>90</b>
21	<p><b>The following is required to be submit with the quotation:</b></p> <p><b>(1) A valid Tax Clearance Certificate issued by the South African Revenue Services;</b></p> <p><b>(2) A copy of the Company / CC Registration. In case of Joint Venture –both companies / cc to submit registration documentation.</b></p> <p><b>(3) In case of Joint Venture – the Joint Venture Agreement.</b></p>				

	<p><b>(4) Duly signed and dated of Authority of Signatory on company Letterhead.</b></p> <p><b>(5) Specific Goals in terms of the provisions of the Preferential procurement Regulations, 2022</b></p>								
22	<b>Evaluation points</b>								
22.1	<p>Preference points for this bid shall be awarded for:</p> <p>(a) Price; and</p> <p>(b) Specific Goals in terms of the Preferential Procurement Regulations 2022</p>								
22.2	The maximum points for this quotation are allocated as follows:								
	<table border="1"> <tr> <td></td><td><b>POINTS</b></td></tr> <tr> <td><b>PRICE</b></td><td><b>80</b></td></tr> <tr> <td><b>SPECIFIC GOALS</b></td><td><b>20</b></td></tr> <tr> <td><b>Total points for Price and Specific Goals must not exceed</b></td><td><b>100</b></td></tr> </table>		<b>POINTS</b>	<b>PRICE</b>	<b>80</b>	<b>SPECIFIC GOALS</b>	<b>20</b>	<b>Total points for Price and Specific Goals must not exceed</b>	<b>100</b>
	<b>POINTS</b>								
<b>PRICE</b>	<b>80</b>								
<b>SPECIFIC GOALS</b>	<b>20</b>								
<b>Total points for Price and Specific Goals must not exceed</b>	<b>100</b>								
23	The number of paper copies of the signed contract to be provided by the Employer is one.								
24	<p>The additional conditions of quotation are:</p> <ol style="list-style-type: none"> <li>1 Nkangala District Municipality may also request that the company quoting provide written evidence that his financial, labor and resources are adequate for carrying out the project.</li> <li>2 The Nkangala District Municipality reserves the right to appoint a firm of chartered accountants and auditors and / or execute any other financial investigations on the financial resources of any entity quoting. The entity quoting shall provide all reasonable assistance in such investigations.</li> <li>3 The Nkangala District Municipality reserves the right to appoint a different Contractor for each project. The entity quoting shall be required to complete the form of offer.</li> <li>4 That the issuing by the contractor of cessions is expressly prohibited except if and when prior written approval of the Nkangala District Municipality under the signature of the Municipal Manager for the issue of a cession has been requested and obtained.</li> <li>5 That the Council reserves the right not to appoint contractor whose contract was terminated due to non-performance by this Council in the past 5 years.</li> </ol>								

## NKANGALA DISTRICT MUNICIPALITY

### APPOINTMENT OF AN AUCTIONEER FOR THE ONCE OFF DISPOSAL OF MUNICIPAL ASSETS FOR NKANGALA DISTRICT MUNICIPALITY

#### T2.1 LIST OF RETURNABLE DOCUMENTS

The following returnable Schedules MUST be completed:

#### **Returnable Schedules required for evaluation purposes**

Form A	INVITATION TO BID
Form B	DECLARATION OF GOOD STANDING REGARDING TAX
Form C	DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES
Form D	AUTHORITY OF SIGNATORY
Form E	PREFERENCE SCHEDULE
Form F	DECLARATION OF INTEREST
Form G	FINANCIAL REFERENCES /BIDDER'S CREDIT RATING AND BANK DETAILS
Form H	FINANCIAL VIABILITY OR BANK RATING
Form I	CERTIFICATE OF INDEPENDENT BID DETERMINATION
Form J	DECLARATION OF MUNICIPAL ACCOUNT
Form K	PROOF OF FIRM'S REGISTRATION WITH PROFESSIONAL BODIES
Form L	PROPOSED KEY PERSONNEL
Form M	SCHEDULE OF PREVIOUS EXPERIENCE
Form N	SCHEDULE OF CURRENT PROJECTS
Form O	SCHEDULE OF PROPOSED SUB- CONTRACTORS
Form P	DECLARATION OF TENDERER'S LITIGATION HISTORY

## PART A

### INVITATION TO BID

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)</b>					
BID NUMBER:	FIN/002/08/2023	CLOSING DATE:	07 SEPTEMBER 2023	CLOSING TIME:	12:00
DESCRIPTION	APPOINTMENT OF AN AUCTIONEER FOR THE ONCE OFF DISPOSAL OF MUNICIPAL ASSETS FOR NKANGALA DISTRICT MUNICIPALITY				
<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).</b>					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
NKANGALA DISTRICT MUNICIPALITY					
2A WALTER SISULU STREET					
MIDDELBURG					
MPUMALANGA					
1050					
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3 ]	
TOTAL NUMBER OF ITEMS OFFERED			TOTAL BID PRICE	R	
SIGNATURE OF BIDDER	.....		DATE		
CAPACITY UNDER WHICH THIS BID IS SIGNED					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>			<b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>		
DEPARTMENT	Supply Chain		CONTACT PERSON	Mr SK Mahlangu	
CONTACT PERSON	Mr S.I Masilela		TELEPHONE NUMBER	013 249 2014/2125	
TELEPHONE NUMBER	013 249 2104		FACSIMILE NUMBER		
FACSIMILE NUMBER			E-MAIL ADDRESS		
E-MAIL ADDRESS					

**PART B**  
**TERMS AND CONDITIONS FOR BIDDING**

**1. BID SUBMISSION:**

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR ONLINE**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

**2. TAX COMPLIANCE REQUIREMENTS**

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
- 2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

**3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS**

- 3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO
- 3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES  
☐ NO
- 3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
- 3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO
- 3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO

**IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.**

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....

DATE: .....

**ATTACH THE FOLLOWING DOCUMENTS HERETO**

**1. For Closed Corporations**

- CK1 or CK2 as applicable (Founding Statement)
- Copy(s) of ID(s) of Director(s)

**2. For Companies**

- A copy of the Certificate of Incorporation
- Copy(s) of ID(s) of Director(s) and
- the shareholders register.

**3. For Joint Venture Agreements**

- Copy of the Joint Venture Agreement between all the parties,
- as well as the documents in (1) or (2) of each Joint Venture member.

**4. For Partnership**

- Copy(s) of ID(s) of Director(s) of the partners

**5. One person Business / Sole trader**

- Copy of ID

**6. Details of Tax Compliance Status from South African Revenue Service and Provide eSARS to access.**

**7. Duly Signed and dated original or copy of Authority of Signatory on company Letterhead**

**8. Central Supplier Database (CSD) full report which contains ownership information to claim specific goals points in terms of the Preferential Procurement Regulations, 2022**

**FORM B: DECLARATION OF GOOD STANDING REGARDING TAX (MBD 2)****DETAILS OF TAX COMPLIANCE STATUS:**

TAXPAYER NAME	
TRADING NAME	
TAX REFERENCE NUMBER (S)	
VAT	
PIN	
EXPIRY DATE	

**TAX CLEARANCE CERTIFICATE REQUIREMENTS**

It is a condition of bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations.

1. In order to meet this requirement bidders are required to apply for Tax Compliance Status (TCS) online or at any SARS branch office nationally. The Tax Compliance Status (TCS) requirements are also applicable to foreign bidders / individuals who wish to submit bids.
2. SARS will then furnish the bidder with a Tax Compliance Status (TCS) that will be valid for a period of 1 (one) year from the date of approval.
3. The Tax Compliance Status (TCS) must be submitted together with the bid. Failure to submit the Tax Compliance Status (TCS) will result in the invalidation of the bid.
4. In bids where Consortia / Joint Ventures / Sub-contractors are involved, each party must submit a separate Tax Compliance Status (TCS).
5. Applications for the Tax Compliance Status (TCS) may also be made via eFiling. In order to use this provision, taxpayers will need to register with SARS as eFilers through the website [www.sars.gov.za](http://www.sars.gov.za).

## FORM C: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
  - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2005).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p><b>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</b></p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audialterampartem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2005)?</p> <p><b>The Register for Tender Defaulters can be accessed on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</b></p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		

4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	<b>Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

#### CERTIFICATION

I, THE UNDERSIGNED (FULL NAME).....

**CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**

**FORM D: AUTHORITY OF SIGNATORY**

Details of person responsible for tender process:

Name :	
Contact number :	
Office address :	

Signatories for close corporations and companies shall confirm their authority by completing and attaching to this form a **duly signed and dated original or copy on the Company Letterhead** of the relevant resolution of their members or their board of directors, as the case may be.

**PRO-FORMA FOR COMPANIES AND CLOSE CORPORATIONS:**

"By resolution of the board of directors passed on (date).....

Mr ..... **Pro-Forma**

has been duly authorized to sign all documents in connection with the Tender for Contract Number

.....and any Contract which may arise there from on

behalf of .....

(BLOCK CAPITALS)

SIGNED ON BEHALF OF THE COMPANY .....

IN HIS CAPACITY AS .....

DATE .....

FULL NAMES OF SIGNATORY .....

AS WITNESSES: 1. ....

2. ....

**ATTACH HERETO THE DULY SIGNED AND DATED ORIGINAL OR A  
COPY OF AN AUTHORITY OF SIGNATORY ON COMPANY  
LETTERHEAD**

## PRO-FORMA FOR JOINT VENTURES:

### Certificate of Authority for Joint Ventures

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Ms ....., authorised signatory of the company ....., acting in the capacity of lead partner, to sign all documents in connection with the tender offer an any contract resulting from it on our behalf.

NAME OF FIRM	ADDRESS	DULY AUTHORISED SIGNATORY
		Signature: ..... Name: ..... Designation: .....
		Signature: ..... Name: ..... Designation: .....
		Signature: ..... Name: ..... Designation: .....
		Signature: ..... Name: ..... Designation: .....

## FORM E: PREFERENCE SCHEDULE

MBD 6.1

### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for specific goals

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022.**

#### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); **AND**

- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 System shall be applicable.

1.3 Preference points for this bid shall be awarded for:

(c) Price; and

(d) Specific goals in terms of the Preferential Procurement Regulations 2022

1.3.1 The maximum points for this bid are allocated as follows:

	POINTS
<b>PRICE</b>	<b>80</b>
<b>SPECIFIC GOALS</b>	<b>20</b>
<b>Total points for Price and Specific Goals</b>	<b>100</b>

1.4 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed

1.5 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

#### 2. DEFINITIONS

2.1 **“black people”** is a generic term which means Africans, Coloureds and Indians;

- 2.2 **“broad-based black economic empowerment”** means the economic empowerment of all black people including women, workers, youth, people with disabilities and people living in rural areas through diverse but integrated socio-economic strategies that include, but are not limited to:
- increasing the number of black people that manage, own and control enterprises and productive assets; facilitating ownership and management of enterprises and productive assets by communities, workers, cooperatives and other collective enterprises;
  - human resource and skills development;
  - achieving equitable representation in all occupational categories and levels in the workforce;
  - preferential procurement; and
  - investment in enterprises that are owned or managed by black people;
- 2.3 **“Designated group”** means Black designated groups; Black people; Women; People with disabilities; or Small enterprises, as defined in section 1 of the National Small Enterprise Act, 1996 (Act No. 102 of 1996);
- 2.4 **“Disability”** means, in respect of a person, a permanent impairment of a physical, intellectual, or sensory function, which results in restricted, or lack of, ability to perform an activity in the manner, or within the range, considered normal for a human being.
- 2.5 **“Historically Disadvantaged Individual (HDI)”** means a South African citizen:
- who, due to the apartheid policy that had been in place, had no franchise in national elections prior to the introduction of the Constitution of the Republic of South Africa Act 110 of 1983 or the Constitution of the Republic of South Africa Act 200 of 1993 (“the Interim Constitution”); and / or
  - who is a female; and / or
  - who has a disability;
- Provided that a person who obtained South Africa citizenship on or after the coming into effect of the Interim Constitution is deemed not to be an HDI.
- 2.6 **“Locality”** means a business enterprise located within the boundaries of Nkangala District Municipality to score points for locality.
- 2.7 **“Reconstruction and development Programme as published in Government Gazette No. 16085 dated 23 November 1994”** means in terms of Section 2(1) of the PPPFA of 2000 an organ of state must implement the programmes of the RDP and provide for points to be awarded for specific goals. In particular, some of the RDP goals that need to be considered in developing the Preferential Procurement policies include:
- Previously Disadvantaged Individuals;
  - Women;
  - Disabled Persons;
  - Youth; and
  - Local Labour.
- 2.8 **“specific goals”** means specific goals as contemplated in section 2(1)(d) of the Act which may include

contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability including the implementation of programmes of the Reconstruction and development Programme as published in Government Gazette No. 16085 dated 23 November 1994;

- 2.9 **“Targeted Enterprises”** means those enterprises (suppliers, manufacturers, service providers or construction works contractors) that own, operate or maintain premises within the target area defined in the contract, for the purposes of carrying out their normal business operations.
- 2.10 **“Targeted Labour”** means those individuals employed by a contractor, or sub-contractor, in the performance of a contract, who are defined in the contract as the target group, and who permanently reside in the defined target area.
- 2.11 **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- 2.12 **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- 2.13 **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- 2.14 **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- 2.15 **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000)
- 2.16 **“Women equity”** means an organisation or company which has at least fifty one percent of women ownership.
- 2.17 **“Youth”** means persons between the ages of 14 and 35.

### 3. **FORMULAE FOR PROCUREMENT**

#### 3.1 **POINTS AWARDED FOR PRICE**

##### 3.1.1 **THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS**

A maximum of 80 or 90 points is allocated for price on the following basis:

**80/20**

**or**

**90/10**

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

$P_s$  = Points scored for comparative price of bid under consideration

$P_t$  = Comparative price of bid under consideration

$P_{\min}$  = Comparative price of lowest acceptable bid

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1 In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the bid. For the purposes of this bid, the bidder will be allocated points based on the goals stated in table below as may be supported by proof/ documentation stated in the conditions of this bid:

The specific goals allocated points in terms of this tender	Number of points Allocated (80/20 system) (To be completed by the organ of state)		Number of points claimed (80/20 system) (To be completed by the tenderer)
HDI	30%	6	
Gender	30%	6	
Disability	30%	6	
Local Labour	5%	1	
Youth	5%	1	

#### 4.2 SPECIFIC GOALS CLAIM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022:

##### 4.2.1 NOTE 1 – HDI IN TERMS OF PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO. OF 2000, CLAUSE 2.1(d)

It must be noted that a total points of **30%** are obtainable in relation to the requirements as mentioned on the table above. Proof of in the form of **Ownership Information** contained in the **Central Supplier Database (CSD)** full report. Failure to submit evidential supporting documents (**refer to Note: 1**) is not an eliminating factor BUT a zero point will be scored.

Category	Specific goals points
51% - 100% HDI owned companies	<b>30%</b>
11% - 50% HDI owned companies	<b>15%</b>
0% - 10% HDI owned companies	<b>0%</b>

##### NOTE 2 - GENDER IN TERMS OF PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO.

**OF 2000, CLAUSE 2.1(d)**

It must be noted that a total points of **30%** are obtainable in relation to the requirements as mentioned on the table above. Proof of in the form of **Ownership Information** contained in the **Central Supplier Database (CSD)** full report. Failure to submit evidential supporting documents (refer to Note: 2) is not an eliminating factor BUT a zero point will be scored.

Category	Specific goals points
51% - 100% women owned companies	<b>30%</b>
11% - 50% women owned companies	<b>15%</b>
0% - 10% women owned companies	<b>0%</b>

**NOTE 3 – PEOPLE LIVING WITH DISABILITIES IN TERMS OF PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO. OF 2000, CLAUSE 2.1(d)**

It must be noted that a total points of **30%** are obtainable in relation to the requirements as mentioned on the table above. Proof of in the form of **Ownership Information** contained in the **Central Supplier Database (CSD)** full report. Failure to submit evidential supporting documents (refer to Note: 3) is not an eliminating factor BUT a zero point will be scored.

Category	Specific goals points
51% - 100% companies owned by people living with disabilities	<b>30%</b>
11% - 50% companies owned by people living with disabilities	<b>15%</b>
0% - 10% companies owned by people living with disabilities	<b>0%</b>

**NOTE 4 – YOUTH IN TERMS OF RECONSTRUCTION AND DEVELOPMENT PROGRAMME (RDP)**

It must be noted that a total points of **5%** are obtainable in relation to the requirements as mentioned on the table above. Proof of in the form of **Ownership Information** contained in the **Central Supplier Database (CSD)** full report. Failure to submit evidential supporting documents (refer to Note: 4) is not an eliminating factor BUT a zero point will be scored.

Category	Specific goals points
51% - 100% youth owned companies	<b>5%</b>
11% - 50% youth owned companies	<b>2.5%</b>
0% - 10% youth owned companies	<b>0%</b>

**NOTE 5 – COMPANIES RESIDING WITHIN NDM IN TERMS OF RECONSTRUCTION AND DEVELOPMENT PROGRAMME (RDP)**

It must be noted that a total points of **5%** are obtainable in relation to the requirements as mentioned on the table above. Proof of in the form of **Ownership Information** contained in the **Central Supplier Database (CSD)** full report. Failure to submit evidential supporting documents (**refer to Note: 5**) is not an eliminating factor BUT a zero point will be scored.

Category	Specific goals points
Companies residing within NDM	<b>5%</b>
Companies residing within the province	<b>2.5%</b>
Companies outside the province	<b>0%</b>

## DECLARATION WITH REGARD TO COMPANY/FIRM

4.3 Name of firm:.....

4.4 VAT registration number.....

4.5 Company registration number:.....

4.6 **TYPE OF FIRM** ( Tick Applicable Box)

- |                          |  |
|--------------------------|--|
| <input type="checkbox"/> | Partnership/ Joint Venture/ Consortium |
| <input type="checkbox"/> | One Person business/ sole propriety    |
| <input type="checkbox"/> | Close Corporation                      |
| <input type="checkbox"/> | Company                                |
| <input type="checkbox"/> | (Pty) Ltd                              |
| <input type="checkbox"/> | Other : Specify _____                  |

4.7 I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the bid, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- 4.8
- The information furnished is true and correct;
  - The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
  - In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
  - If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have:
    - a) disqualify the person from the tendering process;
    - b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
    - c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
    - d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

e) forward the matter for criminal prosecution, if deemed necessary.

**WITNESSES:**

1. ....

1. ....

.....  
SIGNATURE(S) OF BIDDER(S)

DATE:

ADDRESS:

**FORM F: DECLARATION OF INTEREST**

**MBD 4**

1. **No bid will be accepted from persons in the service of the state<sup>1</sup>.**
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 3 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number: .....

3.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>):.....

3.4 Company Registration Number:.....

3.5 Tax Reference Number:.....

3.6 VAT Registration Number.....

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.....

.....

<sup>1</sup>MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

<sup>2</sup> Shareholder” means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? ..... **YES / NO**

3.9.1 If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?..... **YES / NO**

3.10.1 If yes, furnish particulars.

.....

.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

.....

.....

3.12 Are any of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

.....

.....

3.13 Are any spouse, child or parent of the company's directors, trustees, managers, Principal shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

.....

.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

.....  
.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

DECLARATION

I, the undersigned (name): ..... certify that the information furnished is correct. I accept that the state may act against me in terms of paragraph 23 of the General Conditions of Contract should this declaration prove to be false.

.....  
Signature

.....  
Date

.....  
Capacity

.....  
Name of Bidder

## FORM G: FINANCIAL REFERENCES

### DETAILS OF TENDERERS BANKING INFORMATION

**Notes to tenderer:**

1. The tenderer shall attach to this form an original or a copy of a letter from the bank not older than three (3) months confirming the bank account and details. Failure to provide the required letter with the tender submission shall render the tenderer's offer unresponsive.
2. The tenderer's banking details as they appear below shall be completed.
3. In the event that the tenderer is a joint venture enterprise, details of all the members of the joint venture shall be similarly provided and attached to this form.

<b>BANK NAME:</b>									
<b>ACCOUNT NAME:</b> (e.g. ABC Civil Construction cc)									
<b>ACCOUNT TYPE:</b> (e.g. Savings, Cheque etc)									
<b>ACCOUNT NO:</b>									
<b>ADDRESS OF BANK:</b>									
<b>CONTACT PERSON:</b>									
<b>TEL. NO. OF BANK / CONTACT:</b>									
How long has this account been in existence:	<table border="1"><tr><td>0-6 months</td><td></td></tr><tr><td>7-12 months</td><td></td></tr><tr><td>13-24 months</td><td></td></tr><tr><td>More than 24 months</td><td></td></tr></table> (Tick which is appropriate)	0-6 months		7-12 months		13-24 months		More than 24 months	
0-6 months									
7-12 months									
13-24 months									
More than 24 months									

Name of Tenderer: .....

Date: .....

Signature: .....

Full name of signatory: .....

**ATTACH HERETO A STAMPED COPY OF A LETTER FROM BANK TO  
THIS PAGE NOT OLDER THAN THREE (3) MONTHS**

**ATTACH HERETO FINACIAL VIABILITY OR BANK  
RATING FROM A RECOGNIZED FINANCIAL  
INSTITUTION OR BANK TO THIS PAGE NOT OLDER  
THAN THREE (3) MONTHS**

## FORM I: CERTIFICATE OF INDEPENDENT BID DETERMINATION

- . This Municipal Bidding Document (MBD) must form part of all bids<sup>1</sup> invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
- a. take all reasonable steps to prevent such abuse;
  - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
  - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

# **CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

---

(Bid Number and Description)

in response to the invitation for the bid made by:

---

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf

of: \_\_\_\_\_ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2005 or any other applicable legislation.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder

**FORM J: MUNICIPAL UTILITY ACCOUNT**

**DECLARATION BY THE TENDERER**

I the undersigned \_\_\_\_\_, has been duly

authorized to sign all documents with the Tender for Contract Number \_\_\_\_\_ on behalf of

\_\_\_\_\_ hereby make a declaration as follows:  
(referred to herein as "the Bidder")

1. I declare that the bidder and /or any of its director(s) / member(s) does not owe the municipality, or any other municipality and/or municipal entity any amount which is in arrears in respect of any municipal rates and taxes or municipal service charges.
2. I understand and accept that in the event that this declaration is proved to be false, the bid shall be rejected forthwith. All other rights of the municipality (including but not limited to the right to claim damages where applicable) shall remain reserved in full.

SIGNED ON BEHALF OF THE COMPANY

\_\_\_\_\_

IN HIS CAPACITY AS

\_\_\_\_\_

DATE

\_\_\_\_\_

FULL NAMES OF SIGNATORY

\_\_\_\_\_

UTILITY ACCOUNT NUMBER	NAME OF MUNICIPALITY	NAME OF OWNER

**ATTACH AN ORIGINAL OR A COPY OF A MUNICIPAL UTILITY  
ACCOUNT (NOT OLDER THAN THREE (3) MONTHS)**

**Important: Note the following**

- List and attach Account(s) registered all in the name(s) of the Director(s) **OR** the Company on the declaration form attached hereto; **OR**
- Attach a copy Lease Agreement along with the utility account of the Landlord, whereby the company is leasing the property its operating from.

**AFFIX PROOF OF REGISTRATION WITH PROFESSIONAL BODY  
SUCH AS SOUTH AFRICAN INSTITUTE OF AUCTIONEERS (SAIA) OR  
RECOGNIZED CHAMBER OF BUSINESS**

**FORM L: PROPOSED KEY PERSONNEL**

The Tenderer shall list below the key personnel whom he proposes to employ on the project should his Tender be accepted,

No	Name	Qualification	Designation for the project tendered for

Provide two paged CV of Each key Personnel to be used in this project.

Each CV should give at least the following:

- Position in the firm and within the organisation of this assignment
- PDI Status (describing population group, gender and disabilities)
- Proof of Educational qualifications
- Proof of Professional Registrations
- Relevant experience (actual duties performed, involvement and responsibility), including locations, dates and durations of assignments, starting with the latest.
- Language proficiency and
- References (company name, individual name, position held, contact details)

***(Affix the CV's and Attachments in a form of a booklet to the following Page.)***

**ATTACH CV'S OF KEY PERSONNEL TO THIS PAGE**

## FORM J: SCHEDULE OF PREVIOUS EXPERIENCE

The procedure for the evaluation of responsive Bids will be on the average of the **previous projects** where the firm was involved. Reference of clients **MUST** be provided.

Evaluation of the Quotation's position in terms of his previous experience. Emphasis will be placed on the following:

- Experience of contracts of similar size
- At least three of the references will be contacted to obtain their input.

Provide the following information on relevant previous experience (indicate specifically projects of similar or larger size and/or which is similar with regard to type of work. **This information is material to the award of the Contract.**

Description	Value (R) VAT excluded	Period work executed		Reference		
		Appointment Date	Completion Date	Name	Organisation	Tel no

**FORM K: SCHEDULE OF CURRENT PROJECTS**

Provide the following information on current projects

**This information is material to the award of the Contract.**

Description	Value (R) VAT excluded	Appointment Date	Expected Completion Date	Reference		
				Name	Organisation	Tel no

**FORM L: SCHEDULE OF PROPOSED SUB-CONSULTANT**

Are / Do you have sub-contractors?

YES	NO
-----	----

If yes, complete the below

NAME OF SUB-CONTRACTOR	FULL DESCRIPTION OF WORK TO BE PERFORMED BY SUB-CONTRACTOR

## FORM M: DECLARATION OF TENDERER'S LITIGATION HISTORY

Does the tenderer have any litigation with which tenderer (including its directors, shareholders or other senior members in previous companies) have been involved with any organ of state or state department within the last ten years?

YES

NO

If yes, furnish your details in table below.

**NB: It is compulsory for all bidders to sign this form**

The tenderer shall list below details of any litigation with which the tenderer (including its directors, shareholders or other senior members in previous companies) has been involved with any organ of state or state department within the last ten years. The details must include the year, the litigating parties, the subject matter of the dispute, the value of any award or estimated award if the litigation is current and in whose favour the award, if any, was made.

CLIENT	OTHER LITIGATING PARTY	DISPUTE	AWARD VALUE	DATE RESOLVED

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder

**FORM C.1.1****FORM OF OFFER****OFFER**

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract in respect of the following works:

**FIN/002/08/2023 - APPOINTMENT OF AN AUCTIONEER FOR THE ONCE OFF DISPOSAL OF MUNICIPAL ASSETS FOR NKANGALA DISTRICT MUNICIPALITY**

The Tenderer, identified in the Offer signature block below, has examined the documents listed in the Tender Data and addenda thereto as listed in the Tender Schedules, and by submitting this Offer has accepted the Conditions of Tender.

By the representative of the Tenderer, deemed to be duly authorized, signing this part of this Form of Offer and Acceptance, the Tenderer offers to perform all of the obligations and liabilities of the Contractor under the Contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the Conditions of Contract identified in the Contract Data.

**THE SUB-TOTAL OF THE PRICES EXCLUSIVE OF VALUE ADDED TAX IS**

.....

..... Rand (in words); R ..... (In figures).

**THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS**

.....

..... Rand (in words); R ..... (In figures).

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document to the Tenderer before the end of the period of validity stated in the Tender Data, whereupon the Tenderer becomes the party named as the Contractor in the Conditions of Contract identified in the Contract Data.

Signature(s): \_\_\_\_\_

Name(s): \_\_\_\_\_

Capacity: \_\_\_\_\_

For the tenderer \_\_\_\_\_  
(Name and address of Organisation)

Name & Signature  
Of Witness

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

## BILL OF QUANTITIES

NO	ITEM DESCRIPTION	TOTAL
1	APPOINTMENT OF AN AUCTIONEER FOR THE ONCE-OFF DISPOSAL OF MUNICIPAL ASSETS	
SUB-TOTAL		
VAT @ 15%		
TOTAL TO BE FORWARDED TO FORM C1.1 (FORM OF OFFER)		

**NB:**

**THE AMOUNT GIVEN ABOVE SHOULD INCLUDE ALL THE INCIDENTAL COSTS OF ADVERTISING, ADMINISTRATION, DISBURSEMENTS, AND DISPOSAL OF ASSETS.**

## SCOPE OF WORK

**FIN/002/08/2023**

### **APPOINTMENT OF AN AUCTIONEER FOR THE ONCE OFF DISPOSAL OF MUNICIPAL ASSETS FOR NKANGALA DISTRICT MUNICIPALITY**

The scope of work to undertake is as follows:

NO.	DESCRIPTION	LOCATION
1	LATIN HIGHBACK LEAT	R156
2	HP DESIGN JET 1050 C	R249
3	KELVINATOR 66L BAR F	R249
4	PLOTTER SCANNER HP	R249
5	LATIN HIGHBACK LEAT	R154
6	LATIN HIGHBACK LEAT	R154
7	LATIN HIGHBACK LEAT	R154
8	LATIN HIGHBACK LEAT	R154
9	SNAKE SINGLE SEAT RE	R155
10	SNAKE SINGLE SEAT RE	R155
11	SNAKE SINGLE SEAT RE	R140
12	SNAKE SINGLE SEAT RE	R290
13	LATIN HIGHBACK LEAT	R129
14	LATIN HIGHBACK LEAT	R24
15	LATIN HIGHBACK LEAT	R150
16	LATIN HIGHBACK LEAT	R150
17	BOSCH DELEGATE	R297
18	LETTER TRAY	R297
19	BOSCH DELEGATE MIC	R297
20	TROLLEY TEA	R190
21	EXECUTIVE HIGH-BACK CHA	R109
22	PEDESTAL DRAWER	R9
23	CABINET	R9
24	HP DESKJET 6943	R3
25	HP DESKJET 6943	R5
26	HP DESKJET 6943	R273
27	HP DESKJET 6943	R4
28	HP DESKJET 6943	R263
29	HP COLOUR LASER JET	R456
30	PRINTER HP LASERJET	R268
31	DESKTOP ALL IN 1	R271
32	ERGONOMIC CHAIR	R102
33	HP DESKJET PRINTER 6	R42
34	MIDBACK FLAIR TLIT CHAIR	R19
35	HP LASERJET PRINTER	R65
36	HP CLJ PRO 300 PRINT	R65
37	EXECUTIVE CREDENZA	R127
38	MIDBACK FLAIR CHAIR	R25
39	SNAKE SINGLE SEAT RE	R286
40	HIGH BLACK FLAIR DBLE	R286
41	LATIN HIGHBACK LEAT	R25
42	FLAIR DBLE UPHOLSTER	R439
43	CALCULATOR CASIO	R36
44	MIDBACK DBL UPHOSTERY	R535
45	HIGH-BACK FLAIR CHAIR	R372

46	HIGH-BACK FLAIR CHAIR	R371
47	FLAIR DIAMOND VISITOR CHAIR	R371
48	FLAIR DIAMOND VISITOR CHAIR	R371
49	CALCULATOR SHARP	R50
50	BOOK CASE 5 TIER	R14
51	CUPBOARD 2 DOOR	R97
52	SNAKE SINGLE SEAT RE	R145
53	SNAKE SINGLE SEAT RE	R253
54	MICROWAVE	R81
55	20lt DEFY MICROWAVE	R190
56	ERGONOMIC CHAIR	R41
57	MID-BACK FLAIR CHAIR	R97
58	V-SHAPE LOCK TABLE	R97
59	EXEC V-SHAPE DESK IN	R97
60	V-SHAPE DESK 2300x32	R97
61	EXEC V -SHAPE DESK -	R97
62	20 LITRE MICRO OVEN METAL	R190
63	MICROWAVE 55L STAINLESS	R190
64	GRO51 50L BAR FRIDGE	R190
65	TRAINING CHAIR	R190
66	HP OFFICEJET PRO	R190
67	HP LED MONITOR	R190
68	HP PRINTER PRO 400 M401D	R190
69	HP LASERJET BPR400 M401D	R190
70	ACER VM4630 CPU	R190
71	HP PRINTER M277DW	R190
72	ACER DTVX4630G MONITOR	R190
73	ACER DTVX4630G MONITOR	R190
74	ACER DTVX4630G CPU	R190
75	ACER DTVX4630G CPU	R190
76	HP LASERJET PRO 200 MFP	R190
77	DESKTOP VERITON VX 4630	R190
78	ACER DESKTOP	R190
79	COLOUR LASERJET PRO PRINT	R190
80	COLOUR LASERJET PRO PRINT	R190
81	HP LASERJET M177 PRINTER	R190
82	HP LASERJET M177 PRINTER	R190
83	HP LASERJET M177 PRINTER	R190
84	HP ELITEBOOK-8470P	R456
85	HP LASERJET PRO 600	R190
86	HP OFFICEJET PRO 8600	R190
87	HP COMPAQ PRO 6300	R190
88	PRINTER LASERJET PRO 200	R190
89	HP DEKSTOP	R190
90	HP MONITOR	R190
91	HP ELITEBOOK-8470P	R456
92	HP COLOUR LASER JET	R190
93	DOCKING STATION VB041 AAA	R456
94	DOCKING STATION VB041 AAA	R456
95	DOCKING STATION VB041 AAA	R456
96	DOCKING STATION VB041 AAA	R456
97	DOCKING STATION VB041 AAA	R456
98	DOCKING STATION VB041 AAA	R456
99	DOCKING STATION VB041 AAA	R456
100	DOCKING STATION VB041 AAA	R456
101	DOCKING STATION VB041 AAA	R456
102	DOCKING STATION VB041 AAA	R456
103	DOCKING STATION VB041 AAA	R456
104	DOCKING STATION VB041 AAA	R456

105	DOCKING STATION VB041 AAA	R456
106	DOCKING STATION VB041 AAA	R456
107	DOCKING STATION VB041 AAA	R456
108	CHAIR CONTRACT	R351
109	CHAIR CONTRACT	R351
110	CHAIR CONTRACT	R351
111	CHAIR CONTRACT	R351
112	CHAIR CONTRACT	R351
113	CHAIR CONTRACT	R335
114	CHAIR CONTRACT	R335
115	CHAIR CONTRACT	R335
116	CHAIR CONTRACT	R335
117	CHAIR CONTRACT	R335
118	CHAIR CONTRACT	R351
119	CHAIR CONTRACT	R351
120	CHAIR CONTRACT	R351
121	CHAIR CONTRACT	R351
122	CHAIR CONTRACT	R351
123	CHAIR CONTRACT	R351
124	CHAIR CONTRACT	R351
125	CHAIR CONTRACT	R351
126	CHAIR CONTRACT	R351
127	CHAIR CONTRACT	R351
128	CHAIR CONTRACT	R351
129	CHAIR CONTRACT	R351
130	CHAIR CONTRACT	R351
131	CHAIR CONTRACT	R351
132	CHAIR CONTRACT	R351
133	CHAIR CONTRACT	R335
134	CHAIR CONTRACT	R351
135	CHAIR CONTRACT	R351
136	CHAIR CONTRACT	R351
137	CHAIR CONTRACT	R351
138	CHAIR CONTRACT	R351
139	CHAIR CONTRACT	R351
140	CHAIR CONTRACT	R351
141	CHAIR CONTRACT	R351
142	CHAIR CONTRACT	R351
143	CHAIR CONTRACT	R351
144	CHAIR CONTRACT	R351
145	FIRE EXTINGUISHER C02	R226
146	FIRE EXTINGUISHER C02	R226
147	FIRE EXTINGUISHER C02	R226
148	FIRE EXTINGUISHER C02	R226
149	FIRE EXTINGUISHER C02	R226
150	FIRE EXTINGUISHER C02	R226
151	FIRE EXTINGUISHER C02	R226
152	FIRE EXTINGUISHER C02	R226
153	FIRE EXTINGUISHER C02	R226
154	FIRE EXTINGUISHER C02	R226
155	FIRE EXTINGUISHER C02	R226
156	FIRE EXTINGUISHER C02	R226
157	FIRE EXTINGUISHER C02	R226
158	FIRE EXTINGUISHER C02	R226
159	FIRE EXTINGUISHER C02	R226
160	FIRE EXTINGUISHER C02	R226
161	ROPE PACKS	R226
162	ROPE PACKS	R226
163	ROPE RESCUE GLOVES	R226

164	ROPE RESCUE GLOVES	R226
165	ROPE RESCUE GLOVES	R226
166	RESCUE PDF'S	R226
167	RESCUE PDF'S	R226
168	RESCUE PDF'S	R226
169	RESCUE PDF'S	R226
170	RESCUE PDF'S	R226
171	SPEAKER	R265
172	SPEAKER	R265
173	ACER DTVX4620G MONITOR	R265
174	COMPUTER SCREEN SCAMS	R265
175	COMPUTER SCREEN SCAMS	R265
176	COMPUTER SCREEN SCAMS	R265
177	COMPUTER SCREEN SCAMS	R265
178	COMPUTER SCREEN SCAMS	R265
179	COMPUTER SCREEN SCAMS	R265
180	COMPUTER SCREEN SCAMS	R265
181	COMPUTER SCREEN SCAMS	R265
182	COPY HOLDER	R116
183	HP 500 CPU & MS 201	R190
184	HP MONITOR	R190
185	HP ELITEBOOK-8470P	R456
186	HP ELITEBOOK-8470P	R456
187	HP LED MONITOR	R265
188	HP COMPAQ PRO 6300	R265
189	18" LCD MONITOR	R190
190	HP V185ES 18.5 LCD M	R190
191	HP DESKJET 6943	R190
192	5 DRAW OPTI PLAN CABINET	R38
193	OPERATOR HEADSET	R265
194	OPERATOR HEADSET	R265
195	OPERATOR HEADSET	R265
196	OPERATOR HEADSET	R265
197	OPERATOR HEADSET	R265
198	OPERATOR HEADSET	R265
199	OPERATOR HEADSET	R265
200	OPERATOR HEADSET	R265
201	CAD OPERATOR W/STATION	R265
202	CAD OPERATOR W/STATION	R265
203	CAD OPERATOR W/STATION	R265
204	CAD OPERATOR W/STATION	R265
205	CAD OPERATOR W/STATION	R265
206	CAD OPERATOR W/STATION	R265
207	CAD OPERATOR W/STATION	R265
208	CAD OPERATOR W/STATION	R265
209	CAD OPERATOR W/STATION	R265
210	CAD OPERATOR W/STATION	R265
211	CAD OPERATOR W/STATION	R265
212	CHAIR ERGOFLEX H/BN	R97
213	EXEC 2 DOOR SERVER U	R97
214	LATIN HIGHBACK LEAT	R24
215	LATIN HIGHBACK LEAT	R24
216	FOUR LEGGED DINING	R133
217	LATIN HIGHBACK LEAT	R30
218	HP LCD MONITO	R190
219	HP CPU	R190
220	ACER DT VX2640G CPU	R112
221	KELVINATOR 66L BAR F	R190
222	TROLLEY TEA	R190

223	HIGH BACK CHAIR BLACK	R190
224	MIDBACK HIGHBACK CHAIR	R154
225	SNAKE SINGLE SEAT RE	R153
226	SNAKE SINGLE SEAT RE	R153
227	PROJECTOR	R190
228	ACER DT VX2640G CPU	R190
229	HP ELITEBOOK-8470P	R112
230	HP ELITEBOOK-8470P	R112
231	PROJECTOR	R190
232	MID-BACK FLAIR CHAIR	R249
233	LATIN HIGHBACK LEAT	R259
234	SNAKE SINGLE SEAT RE	R273
235	MICROWAVE	R468
236	FIRE ALARM SYSTEM	R297
237	LETTER TRAY OAK VEN	R297
238	EXECUTIVE CREDENZA	R297
239	MIDBACK FLAIR DBL UP	R297
240	FLAIR DBLE UPHOLSTER	R297
241	EXEC CHAIR LEATHER BLACK SEA	R297
242	MIDBACK VISITORS CHAIR	R297
243	LG MICROWAVE	R113
244	EXEC V-SHAPE DESK	R97
245	WASTE BIN	R97
246	LATIN HIGHBACK LEAT	R97
247	MIDBACK FLAIR DBL UP	R97
248	LATIN HIGHBACK LEAT	R97
249		R290
250	SNAKE SINGLE SEAT RE	R290
251	SNAKE SINGLE SEAT RE	R290
252	FLAIR DIAMOND VISITOR CHAIR	R65
253	HARDWARE IBM 300GB	R456
254	HARDWARE IBM 300GB	R456
255	UPS	R456
256	ACER TRAVEL MATE LAPTOP 17"	R456
257	MSI 17.3 LAPTOP 7 &	R456
258	ACER TRAVEL MATE LAPTOP 17"	R456
259	HP PROBOOK LAPTOP	R456
260	LAPTOP TMP653	R456
261	LAPTOP TMP653	R456
262	LAPTOP ACER AS7750 G	R456
263	ACER TMP658M58RT15.6 LAPTOP	R456
264	ACER CPU	R456
265	ACER DT VX2640G CPU	R456
266	ACER TMP658M58RT15.6 LAPTOP	R456
267	SAMSUNG ATIV TAB 7 (TABLET)	R456
268	SAMSUNG ATIV TAB 7 (TABLET)	R456
269	SAMSUNG ATIV TAB 7 (TABLET)	R456
270	ACER TMP658M58RT15.6 LAPTOP	R456
271	ACER TMP658M58RT15.6 LAPTOP	R456
272	ACER TMP658M58RT15.6 LAPTOP	R456
273	ACER TMP658M58RT15.6 LAPTOP	R456
274	ACER TMP658M58RT15.6 LAPTOP	R456
275	ACER TMP658M58RT15.6 LAPTOP	R456
276	ACER TMP658M58RT15.6 LAPTOP	R456
277	ACER TMP658M58RT15.6 LAPTOP	R456
278	LAPTOP BUILT IN 3G & BAG	R456
279	ACER TMP658M58RT15.6 LAPTOP	R456
280	ACER TMP658M58RT15.6 LAPTOP	R456
281	ACER TMP658M58RT15.6 LAPTOP	R456

282	ACER TMP658M58RT15.6 LAPTOP	R456
283	ACER TMP658M58RT15.6 LAPTOP	R456
284	ACER TMP658M58RT15.6 LAPTOP	R456
285	ACER TMP658M58RT15.6 LAPTOP	R456
286	ACER TMP658M58RT15.6 LAPTOP	R456
287	ACER TMP658M58RT15.6 LAPTOP	R456
288	ACER TMP658M58RT15.6 LAPTOP	R456
289	ACER TMP658M58RT15.6 LAPTOP	R456
290	SAMSUNG ATIV TAB 7 (TABLET)	R456
291	ACER TMP658M58RT15.6 LAPTOP	R456
292	ACER TMP658M58RT15.6 LAPTOP	R456
293	ACER TMP658M58RT15.6LAPTOP& BAG	R456
294	ACER TMP658M58RT15.6LAPTOP& BAG	R456
295	ACER TMP658M58RT15.6LAPTOP& BAG	R456
296	ACER TMP658M58RT15.6LAPTOP& BAG	R456
297	ACER TMP658M58RT15.6LAPTOP& BAG	R456
298	ACER TMP658M58RT15.6LAPTOP& BAG	R456
299	ACER TMP658M58RT15.6LAPTOP& BAG	R456
300	ACER DESKTOP	R456
301	ACER DT VX2640G CPU	R456
302	ACCER CPU	R456
303	HP PROBOOK LAPTOP	R456
304	EXPRESS X3650 M4 SER	R456
305	ACER TMP658M58RT15.6LAPTOP& BAG	R456
306	ACER TMP658M58RT15.6LAPTOP& BAG	R456
307	SAMSUNG ATIV TAB 7 (TABLET)	R456
308	SAMSUNG ATIV TAB 7 (TABLET)	R456
309	ACER TMP658M58RT15.6LAPTOP& BAG	R456
310	ACER TRAVEL MATE LAPTOP 17	R456
311	ACER TMP658M58RT15.6LAPTOP& BAG	R456
312	ACER TMP658M58RT15.6LAPTOP& BAG	R456
313	ACER TMP658M58RT15.6LAPTOP& BAG	R456
314	ACER TMP658M58RT15.6LAPTOP& BAG	R456
315	ACER TMP643- M 3G LAPTOP	R456
316	ACER TMP658M58RT15.6LAPTOP& BAG	R456
317	ACER TMP658M58RT15.6LAPTOP& BAG	R456
318	ACER TMP658M58RT15.6LAPTOP& BAG	R456
319	HP ELITEBOOK	R456
320	ACER TMP658M58RT15.6LAPTOP& BAG	R456
321	ACER ASPIRE NOTEBOOK LAPTOP	R456
322	ACER ASPIRE NOTEBOOK LAPTOP	R456
323	ACER SWIFT 7 LAPTOP	R456
324	ASUS G751 LAPTOP	R456
325	ACER ASPIRE NOTEBOOK LAPTOP	R456
326	ACER TMP658M58RT15.6LAPTOP& BAG	R456
327	ACER TMP658M58RT15.6LAPTOP& BAG	R456
328	ACER TMP658M58RT15.6LAPTOP& BAG	R456
329	ACER TMP658M58RT15.6LAPTOP& BAG	R456
330	ACER TMP658M58RT15.6LAPTOP& BAG	R456
331	EXECUTIVE CREDENZA	R192
332	V-SHAPE DESK 2300X80	R192
333	EXEC V-SHAPE DESK IN	R97
334	ACER DT VX2640G CPU	R456
335	HP 6943 DESKJET PRI	R456
336	HP 6943 DESKJET PRI	R456
337	LG 22" MONITOR LCD	R456
338	PHILLIPS 18.5 LCD SC	R456
339	HP OFFICE JET PRO P	R456
340	HP PRO 3130MT CPU & O	R456

341	HP LE1901 MONITOR	R456
342	HP PRO-3300 INTER-CO	R456
343	HP LASERJET P2055D	R456
344	HP DESKTOP CPU	R456
345	HP NOTEBOOK LAPTOP	R456
346	COMPUTER CPU	R456
347	ACER LED MONITOR	R456
348	LASERJET PRO	R456
349	LASERJET PRO	R456
350	ACER DESKTOP	R456
351	HP CLJ PRO 300 PRINT	R456
352	ACER DESKTOP MINI ATX TOWER	R456
353	ACER LED MONITOR	R456
354	ACER CPU	R456
355	ACER LED MONITOR	R456
356	ACER ASPIRE NOTEBOOK LAPTOP	R456
357	ACER SWIFT 5 LAPTOP	R456
358	ACER SWIFT 5 LAPTOP	R456
359	ASUS G751 LAPTOP	R456
360	ACER TMP658M58RT15.6LAPTOP& BAG	R456
361	ACER TMP658M58RT15.6LAPTOP& BAG	R456
362	HP DESKJET PRINTER 6	R456
363	HP DESKJET PRINTER 6	R456
364	HP LASERJET PRO	R456
365	HP LASERJET PRO	R456
366	ACER DESKTOP	R456
367	ACER TMP658M58RT15.6LAPTOP&BAG	R456
368	ACER TMP658M58RT15.6LAPTOP&BAG	R456
369	PHILLIPS 18.5"SCREE	R456
370	HP CPU	R456
371	ACER CPU	R456
372	ACER CPU	R456
373	ACER DT VX2640G CPU	R456
374	ACER CPU	R456
375	ACER DT VX4630G CPU	R456
376	ACER DT VX4630G CPU	R456
377	ACER DT VX4630G CPU	R456
378	ACER DESKTOP	R456
379	ACER DT VX2640G CPU	R456
380	ACER CPU	R456
381	HP COMPAQ PRO 6300 C	R456
382	PRINTER PRO 200LJ	R456
383	HP LASERJET PRO 200	R456
384	HP LASERJET PRO 200 MFP M276NW	R456
385	LASERJET PRO 300 PRI	R456
386	HP 6943 DESKJET PRIN	R456
387	PRINTER HP PRO 400 M401D	R456
388	PRINTER HP PRO400 M401D	R456
389	ROG-15.6FHD LAPTOP ; 8GB; 1TB	R456
390	ACER TMP658M58RT15.6LAPTOP&BAG	R456
391	ACER TMP658M58RT15.6LAPTOP&BAG	R456
392	SAMSUNG ATIV TAB 7 (TABLET)	R456
393	SAMSUNG ATIV TAB 7 (TABLET)	R456
394	SAMSUNG ATIV TAB 7 (TABLET)	R456
395	LAPTOP ACER NOTEBOOK TMP653	R456
396	MONITOR; SAMSUNG	R456
397	HP LED MONITOR	R456
398	LG MONITOR	R456
399	ACER SWIFT 5 LAPTOP USB DONGLE AND MOUSE	R456

400	ACER SWIFT 5 LAPTOP USB DONGLE AND MOUSE	R456
401	ACER SWIFT 5 LAPTOP USB DONGLE AND MOUSE	R456
402	ACER SWIFT 5 LAPTOP USB DONGLE AND MOUSE	R456
403	TAB S5e TABLET GALAXY	R456
404	TAB S5e TABLET GALAXY	R456
405	TAB S5e TABLET GALAXY	R456
406	TAB S5e TABLET GALAXY	R456
407	TAB S5e TABLET GALAXY	R456
408	TAB S5e TABLET GALAXY	R456
409	TAB S5e TABLET GALAXY	R456
410	TAB S5e TABLET GALAXY	R456
411	NISSAN N34NAVARA 2.5 4X4D/C SE	R340