

# COMMUNITY LIAISON OFFICER (CLO)



**Project Number 149734: Refurbishment of Street Town Roads in Emalahleni Local Municipality (Ward 20).** Nkangala District Municipality wishes to identify a CLO that will be appointed at the above-mentioned project, which will be employed directly by the Contractor for the duration of the construction contract.

## **Job purpose:**

The primary purpose of the job is to ensure that the local community gets maximum benefit from this construction contract through access to labour (skilled, semi-skilled and unskilled) and subcontracting.

## **Key performance areas:**

- Liaison between the Community and the Contractor.
- Liaison between the Project Steering Committee (PSC), NDM, and Emalahleni LM.
- Responsible to provide a link between local resources and the contractor.
- Make reference to database of local resources.
- Keep the contractor, NDM and Emalahleni LM aware of community affairs and possible dynamics.
- Assist the contractor's supervisory staff in the management of workers.
- Report monthly to the community structures with respect to local involvement targeting, training and the equity status of employees.

## **Requirements:**

- Must be able to communicate, read and write in English and Nguni languages.
- Must be reliable and accountable and currently unemployed.
- Must know the area/ **Ward 20** thoroughly.
- Must be a resident of **Ward 20** and should understand the local environment.
- Should be prepared to work under difficult conditions and on weekends.
- Should have skills in conflict resolution.
- Should have skills in organizational development.
- Should have an understanding of construction and be able to communicate with contractors and subcontractors.
- Should not be a contractor or a subcontractor or in the employ of any government entity.

## **Closing date of applications:**

Candidates must be South African citizen or permanent residents. Correspondence will be limited to the short-listed candidates. Applications must be accompanied by an application letter, detailed CV inclusive of certified copies of qualifications and identity document and forwarded to the office of the municipal manager P O Box 437, Middelburg 1050 or alternatively at Emalahleni Local Municipality tender box by **10 March 2021**. For enquiries, please contact NDM's Technical Services on (013) 249 2004/38/39

  
**DJD Mahlangu – General Manager Technical Service**  
**Nkangala District Municipality**