

NKANGALA DISTRICT MUNICIPALITY EXTERNAL VACANCIES



Nkangala District Municipality

Date: 21/04/2022

Signature: [Signature]
Corporate Services / HR Department

MUNICIPAL MANAGER (MM/013/04/2022)

WORK STATION: Office of the Municipal Manager

SALARY: Minimum R1 277 473.00 - Midpoint R1 511 803.00 - Maximum R1 698 573.00

TERM OF OFFICE: Five (5) years

Level: 0/9

QUALIFICATION REQUIREMENTS: An NQF 7 bachelor's degree in Public Administration/Political Sciences/Social Sciences/Law; or equivalent, have completed Municipal Finance Management Programme (MFMP) SAQA Qualification ID No. 48965 or be in a possession to complete such a programme within 18 (eighteen) months from date of appointment. A valid Code B/EB driver's license required.

EXPERIENCE REQUIREMENTS: Minimum of 5 (five) years' experience at a senior management preferably at Local Government, with proven successful institutional transformation within public or private sector in governance, financial administration, and strategic statutory reporting.

KNOWLEDGE AND SKILLS: Knowledge of corporate Governance, auditing, risk management and local government legislation with specific reference to financial management and auditing. Full compliance with Municipal Regulations on Minimum Competence levels 2007. Sound knowledge and expertise in financial management discipline is essential, which includes but not limited to commerce, accounting, financial administration, treasury regulations, budgeting, information systems, procurement, and transformation, advanced knowledge and understanding of relevant policy and legislation, advanced understanding of institutional governance systems and performance management, advanced understanding of council operations and delegation of powers.

NKANGALA DISTRICT MUNICIPALITY

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Nkangala District Municipality

Date: 22/09/2022

Signature: [Signature]
Corporate Services/HR Department

DUTIES:

- Reporting directly to the Executive Mayor, manage municipal finances inter alia, by ensuring effective and efficient capital budget planning and implementation thereof.
- Establish a Performance Management System and ensure adherence thereto.
- Staff recruitment, selection and training, capacity building and overall supervision.
- Project Management.
- Liaison with both provincial and national government institutions.
- Strategic Leadership and Management Strategic Financial Management.
- Operational Financial Management.
- Governance, ethics, and values in Financial Management.
- Supply Chain Management.
- Audit and Assurance.
- Stakeholder Relations.
- Financial and Performance Reporting.
- Risk and Change Management.
- Establish Administrative and operational protocols, governance ethics and values in financial management.

NOTE: Nkangala District Municipality is a designated, equal opportunity, representative employer. It acknowledges its mandate to take affirmative action measures to ensure equitable representation of suitably qualified people from designated groups in all occupational levels and categories and promotes representivity based on race, gender and disability in Local Government through the filling of positions. **Persons with disabilities and African, Indian and Coloured Males and Females** are especially encouraged to apply, although this does not suggest that the process of recruitment excludes members from non-designated groups.

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NOTE: The successful candidate will undergo security, qualifications vetting and Competency assessment in terms of Annexure A (Competency Framework Structure of Senior Managers) of notice Number 21 Government Gazette Number 37245 of 17 January 2014 and enter into an employment contract / performance agreement with the municipality and will be subjected to disclosure of financial interests, as requested, must be submitted. Correspondence will be limited to short-listed candidates. **Applicants should attach an application letter, detailed CV together with certified copies of qualifications and identity document, as well as the completed, prescribed NDM General Application Form for Employment (available from Council's web site www.nkangaladm.gov.za), and apply online at <http://nkangaladm.job.skillsmapafrica.com>.**

- If you do not receive any response within two months after the closing date, please accept that your application has been unsuccessful
- Regret correspondences will only be sent to shortlisted candidates.

Nkangala District Municipality reserves the right not to fill any of the positions.

Enquiries: Ms Hlengiwe Nkosi: 013 249 2082 **Closing date:** 17 May 2022 @ 16H30

Nkangala District Municipality

Date: 29/04/2022

Signature: 
Corporate Services/HR Department